

CHARLESTOWN HERITAGE COMMISSION MEETING MINUTES

Tuesday, 22 May, 2012 7:00 pm

Bakery Building, Main Street, Charlestown, NH

Present: Wesley Van Velsor, Joyce Higgins, Terry Spilsbury, Sue Richardson, Eric Lutz, Carol Clark

The Charlestown Heritage Commission was called to order at 7:02 pm by Chairperson Terry Spilsbury.

1. Eric made a motion to approve the minutes for the 24 April, 2012 meeting. The motion was seconded by Joyce, and the minutes were unanimously approved. Eric asked Carol to check with Kelly to see why the March minutes were not yet on the website.

2. Eric passed out the latest financial sheet which listed expenses to date. Balance in the general fund available for the Third History is \$987.41, and the capital reserve still has \$3,712.34. There were multiple questions regarding the funds and related expenses, and Eric will research this further and reply back to the Commission next month.

4.a. Joyce handed out an updated list of items that need to be written or finished for the Third History. Joyce said she received more usable information this past month.

b. Sue provided a list of newer items for which photos are needed. Sue remarked that most of the Historical Society file photos are newspaper clippings, and therefore more difficult to reproduce. The date of June 4th was set for an initial look at prospective photos. Sue, Eric, and Terry will attend, and Sue will call Pat and Marge to request their participation.

c. Eric said there was nothing significant to report from the publication subcommittee.

5. Wes said that one bench is being started, and he mentioned that the Commission needs to decide what to put under the bench. Suggested options were: old brick, asphalt, concrete, and flagstone. It was mentioned that flagstone would not be as expensive an option as some. Wes showed flagstone samples and explained installation and durability of this option. Eric showed to the Commission the Tree Committee's plans for the Bridge Street corner with Main Street.

6. There was nothing new to add regarding the Town Hall upgrades, but they do have two proposals for a sprinkler system and will meet June 12th.

7. Terry picked up the essays this afternoon from the Middle School. It was decided that the judges would be Terry, Eric, and Carol. Carol will prepare the invitations for the teacher to distribute. The three judges will read and score the 15 submissions and will send their scoring to Carol for final placement. Carol will prepare the awards and purchase the frames for First, Second, Third place, and two honorable mentions. Terry will arrange for the corresponding cash gifts.

8. There is nothing new to report regarding the historic plaques.
9. Eric said that the Fort at #4 traffic is going strong, particularly with the involvement of the schools' field trips.
10. Wes said there was nothing new to report regarding the cannon.
11. Carol will work on the July issue of *Our Town* to include the essay contest winners and a photo. We can also offer to send to *Our Town* the top three winners' essays. We will hold off on a decision for the August edition.
12. There was no new business to address at this meeting.

The meeting was adjourned at 9:20.

The next Heritage Commission meeting is scheduled for 26 June, 2012 7:00 pm at the Bakery building.

Carol Clark, Secretary
Approved minutes